



Rizzetta & Company

Country Walk Community Development District

**Board of Supervisors' Meeting
August 13, 2020**

**District Office:
5844 Old Pasco Road, Suite 100
Pasco, Florida 33544
813.994.1001**

COUNTRY WALK CDD COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	Nina Siegel Steve Hyde George O'Connor Luanne Dennis Margo Rae Moulton	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Matthew Huber	Rizzetta & Company, nc.
District Counsel	Vivek Babbar	Straley Robin & Vericker
District Counsel	Gerry Fezzuoglio	AECOM Technical Services, Inc.

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE - 5844 OLD PASCO ROAD - SUITE 100 - WESLEY CHAPEL, FL 33544
www.countrywalkcdd.org

August 4, 2020

**Board of Supervisors
Country Walk Community
Development District**

AGENDA

Dear Board Members:

The Special meeting of the Board of Supervisors of the Country Walk Community Development District will be held on **Thursday, August 13, 2020 at 6:00 p.m.** to be conducted via conference call pursuant to Governor DeSantis' Executive Order 20-69 (as extended by Executive Order 20-179) and pursuant to Section 120.54(5)(b)2., Florida Statutes. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
- 4. A. Discussion Regarding Hot Air Balloon Concerns**
 - B. Public Hearing on Adopting Fiscal Year 2020-2021 Final Budget**
 1. Review of Fiscal Year 2020-2021 Final Budget.....Tab 1
 2. Consideration of Resolution 2020-05, Adopting Final Budget for Fiscal Year 2020-2021.....Tab 2
 - C. Public Hearing on Approving and Imposing Special Assessments for Fiscal Year 2020-2021**
 1. Consideration of Resolution 2020-06, Approving and Imposing Special Assessments For Fiscal Year 2020-2021.....Tab 3
 - D. Consideration of Resolution 2020-07, Adopting Fiscal Year 2020-2021 Meeting Schedule.....Tab 4**
 - E. Consideration of Resolution 2020-01, Adopting a Sidewalk Maintenance Policy.....Tab 5**
 - F. Consideration of Poly Lift USA Sidewalk Proposal.....Tab 6**
 - G. Consideration of Flagpole Repair Proposals.....Tab 7**
 - H. Consideration of Greenview Amenity Bridge Proposal.....Tab 8**
 - I. Discussion of Primary Elections planned for August 18, 2020**
 - J. Update on Pond bank cutback Proposals**

5. STAFF REPORTS

A. District Engineer

1. Review of Aquatic Treatment Report.....Tab 9
2. Update on Community Marquee sign

B. Review of Landscape Inspection Report

1. July Inspection Report.....Tab 10

C. Clubhouse Manager

1. Review of Clubhouse Operations Report.....Tab 11
2. Review of current Amenity COVID-19 rules

D. District Counsel

E. District Manager

6. BUSINESS ADMINISTRATION

A. Consideration of Minutes of Board of Supervisors Meeting

held on July 9, 2020.....Tab 12

B. Consideration of Operation and Maintenance Expenditures

for June 2020.....Tab 13

7. SUPERVISOR REQUESTS

8. ADJOURNMENT

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,

Matthew Huber

Matthew Huber, District Manager

Tab 1



Rizzetta & Company

Country Walk Community Development District

Countrywalkcdd.org

Proposed Budget for Fiscal Year 2020/2021

Presented by: Rizzetta & Company, Inc.

**5844 Old Pasco Road
Suite 100
Wesley Chapel, Florida 33544
Phone: 813-994-1001**

rizzetta.com

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GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Interest Earnings: The District may earn interest on its monies in the various operating accounts.

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Event Rental: The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

Facilities Rentals: The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.

EXPENDITURES – ADMINISTRATIVE:

Supervisor Fees: The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

Administrative Services: The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

District Management: The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These services include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

District Engineer: The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

Disclosure Report: The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

Trustee's Fees: The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

Assessment Roll: The District will contract with a firm to maintain the assessment roll and annually levy a Non-Ad Valorem assessment for operating and debt service expenses.

Financial & Revenue Collections: Services include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. These services include, but are not limited to, assessment roll preparation and certification, direct billings and funding request processing as well as responding to property owner questions regarding District assessments. This line item also includes the fees incurred for a Collection Agent to collect the funds for the principal and interest payment for its short-term bond issues and any other bond related collection needs. These funds are collected as prescribed in the Trust Indenture. The Collection Agent also provides for the release of liens on property after the full collection of bond debt levied on particular properties.

Accounting Services: Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

Auditing Services: The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

Arbitrage Rebate Calculation: The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

Travel: Each Board Supervisor and the District Staff are entitled to reimbursement for travel expenses per Florida Statutes 190.006(8).

Public Officials Liability Insurance: The District will incur expenditures for public officials' liability insurance for the Board and Staff.

Legal Advertising: The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

Bank Fees: The District will incur bank service charges during the year.

Dues, Licenses & Fees: The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

Miscellaneous Fees: The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

Website Hosting, Maintenance and Email: The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

District Counsel: The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

EXPENDITURES - FIELD OPERATIONS:

Deputy Services: The District may wish to contract with the local police agency to provide security for the District.

Security Services and Patrols: The District may wish to contract with a private company to provide security for the District.

Electric Utility Services: The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

Streetlights: The District may have expenditures relating to streetlights throughout the community. These may be restricted to main arterial roads or in some cases to all streetlights within the District's boundaries.

Utility - Recreation Facility: The District may budget separately for its recreation and or amenity electric separately.

Gas Utility Services: The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

Garbage - Recreation Facility: The District will incur expenditures related to the removal of garbage and solid waste.

Solid Waste Assessment Fee: The District may have an assessment levied by another local government for solid waste, etc.

Water-Sewer Utility Services: The District will incur water/sewer utility expenditures related to district operations.

Utility - Reclaimed: The District may incur expenses related to the use of reclaimed water for irrigation.

Aquatic Maintenance: Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

Fountain Service Repairs & Maintenance: The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

Lake/Pond Bank Maintenance: The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

Wetland Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

Mitigation Area Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.

Aquatic Plant Replacement: The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

General Liability Insurance: The District will incur fees to insure items owned by the District for its general liability needs

Property Insurance: The District will incur fees to insure items owned by the District for its property needs

Entry and Walls Maintenance: The District will incur expenditures to maintain the entry monuments and the fencing.

Landscape Maintenance: The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

Irrigation Maintenance: The District will incur expenditures related to the maintenance of the irrigation systems.

Irrigation Repairs: The District will incur expenditures related to repairs of the irrigation systems.

Landscape Replacement: Expenditures related to replacement of turf, trees, shrubs etc.

Field Services: The District may contract for field management services to provide landscape maintenance oversight.

Miscellaneous Fees: The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

Gate Phone: The District will incur telephone expenses if the District has gates that are to be opened and closed.

Street/Parking Lot Sweeping: The District may incur expenses related to street sweeping for roadways it owns or are owned by another governmental entity, for which it elects to maintain.

Gate Facility Maintenance: Expenses related to the ongoing repairs and maintenance of gates owned by the District if any.

Sidewalk Repair & Maintenance: Expenses related to sidewalks located in the right of way of streets the District may own if any.

Roadway Repair & Maintenance: Expenses related to the repair and maintenance of roadways owned by the District if any.

Employees - Salaries: The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

Employees - P/R Taxes: This is the employer's portion of employment taxes such as FICA etc.

Employee - Workers' Comp: Fees related to obtaining workers compensation insurance.

Management Contract: The District may contract with a firm to provide for the oversight of its recreation facilities.

Maintenance & Repair: The District may incur expenses to maintain its recreation facilities.

Facility Supplies: The District may have facilities that required various supplies to operate.

Gate Maintenance & Repairs: Any ongoing gate repairs and maintenance would be included in this line item.

Telephone, Fax, Internet: The District may incur telephone, fax and internet expenses related to the recreational facilities.

Office Supplies: The District may have an office in its facilities which require various office related supplies.

Clubhouse - Facility Janitorial Service: Expenses related to the cleaning of the facility and related supplies.

Pool Service Contract: Expenses related to the maintenance of swimming pools and other water features.

Pool Repairs: Expenses related to the repair of swimming pools and other water features.

Security System Monitoring & Maintenance: The District may wish to install a security system for the clubhouse

Clubhouse Miscellaneous Expense: Expenses which may not fit into a defined category in this section of the budget

Athletic/Park Court/Field Repairs: Expense related to any facilities such as tennis, basketball etc.

Trail/Bike Path Maintenance: Expenses related to various types of trail or pathway systems the District may own, from hard surface to natural surfaces.

Special Events: Expenses related to functions such as holiday events for the public enjoyment

Miscellaneous Fees: Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

Miscellaneous Contingency: Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.

RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

EXPENDITURES:

Capital Reserve: Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.

DEBT SERVICE FUND BUDGET **ACCOUNT CATEGORY DESCRIPTION**

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Special Assessments: The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

EXPENDITURES – ADMINISTRATIVE:

Bank Fees: The District may incur bank service charges during the year.

Debt Service Obligation: This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.

Proposed Budget
Country Walk Community Development District
General Fund
Fiscal Year 2020/2021

Chart of Accounts Classification	Actual YTD through 06/30/20	Projected Annual Totals 2019/2020	Annual Budget for 2019/2020	Projected Budget variance for 2019/2020	Budget for 2020/2021	Budget Increase (Decrease) vs 2019/2020	Comments
REVENUES							
Interest Earnings							
Interest Earnings	\$ 2,794	\$ 2,794	\$ -	\$ 2,794	\$ -	\$ -	
Special Assessments							
Tax Roll	\$ 860,934	\$ 860,934	\$ 856,100	\$ 4,834	\$ 1,028,000	\$ 171,900	
Other Miscellaneous Revenues							
Miscellaneous Revenues	\$ 3,325	\$ 3,325	\$ -	\$ 3,325	\$ -	\$ -	
TOTAL REVENUES	\$ 867,053	\$ 867,053	\$ 856,100	\$ 10,953	\$ 1,028,000	\$ 171,900	
Balance Forward from Prior Year	\$ 141,900	\$ 141,900	\$ 141,900	\$ -	\$ -	\$ (141,900)	
TOTAL REVENUES AND BALANCE	\$ 1,008,953	\$ 1,008,953	\$ 998,000	\$ 10,953	\$ 1,028,000	\$ 30,000	
EXPENDITURES - ADMINISTRATIVE							
Legislative							
Supervisor Fees	\$ 9,000	\$ 12,000	\$ 13,000	\$ 1,000	\$ 13,000	\$ -	
Financial & Administrative							
Administrative Services	\$ 4,500	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ -	
District Management	\$ 26,636	\$ 35,515	\$ 35,515	\$ -	\$ 35,515	\$ -	
District Engineer	\$ 18,237	\$ 24,316	\$ 15,000	\$ (9,316)	\$ 15,000	\$ -	Plaground Area drainage & Gym remodel caused overage
Disclosure Report	\$ 1,500	\$ 1,600	\$ 1,600	\$ -	\$ 1,600	\$ -	
Trustees Fees	\$ 3,771	\$ 5,994	\$ 6,000	\$ 6	\$ 6,000	\$ -	
Tax Collector /Property Appraiser Fees	\$ 150	\$ 150	\$ 150	\$ -	\$ 150	\$ -	
Financial & Revenue Collections	\$ 3,938	\$ 5,250	\$ 5,250	\$ -	\$ 5,250	\$ -	
Accounting Services	\$ 16,500	\$ 22,000	\$ 22,000	\$ -	\$ 22,000	\$ -	
Auditing Services	\$ 3,446	\$ 3,400	\$ 3,400	\$ -	\$ 3,500	\$ 100	New Grau contract (\$3500,\$3600)
Arbitrage Rebate Calculation	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	
Assessment Roll	\$ 5,250	\$ 5,250	\$ 5,250	\$ -	\$ 5,250	\$ -	
Public Officials Liability Insurance	\$ 3,876	\$ 3,876	\$ 4,500	\$ 624	\$ 4,500	\$ -	EGIS estimate
Workers Comp Ins. for Board members	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	Workers Comp. Ins. for Board Liaisons
Legal Advertising	\$ 907	\$ 1,209	\$ 500	\$ (709)	\$ 1,500	\$ 1,000	Additional mtgs or Public Hearings
Dues, Licenses & Fees	\$ 777	\$ 1,036	\$ 800	\$ (236)	\$ 1,000	\$ 200	DCA, Pool Permits, PACA
Website Hosting, Maintenance, Backup (and	\$ 5,438	\$ 7,251	\$ 12,100	\$ 4,849	\$ 12,100	\$ -	ADA website remediation
Miscellaneous Mailings	\$ 1,329	\$ 1,772	\$ 1,000	\$ -	\$ 1,000	\$ -	Potential community mailings
Legal Counsel							
District Counsel	\$ 23,410	\$ 31,213	\$ 20,000	\$ (11,213)	\$ 20,000	\$ -	Erosion Project, Gym remodel bid & contract work
Administrative Subtotal	\$ 128,665	\$ 167,832	\$ 153,565	\$ (14,495)	\$ 154,865	\$ 1,300	
EXPENDITURES - FIELD OPERATIONS							
Law Enforcement							
Off-Duty Sheriff Deputy	\$ 12,040	\$ 29,053	\$ 30,000	\$ 947	\$ 30,000	\$ -	Use of off-duty
Police Liability and Workers Compensation							
Electric Utility Services							
Utility Services	\$ 16,061	\$ 29,415	\$ 30,000	\$ 585	\$ 30,000	\$ -	
Street Lights	\$ 51,699	\$ 79,932	\$ 80,000	\$ 68	\$ 80,000	\$ -	
Garbage/Solid Waste Control Services							
Garbage - Recreation Facility	\$ 518	\$ 691	\$ 750	\$ 59	\$ 750	\$ -	
Solid Waste Assessment	\$ 829	\$ 829	\$ 1,000	\$ 171	\$ 1,000	\$ -	
Water-Sewer Combination Services							
Utility Services	\$ 5,013	\$ 7,184	\$ 7,250	\$ 66	\$ 7,250	\$ -	
Stormwater Control							
Aquatic Maintenance	\$ 16,992	\$ 22,656	\$ 23,000	\$ 344	\$ 23,000	\$ -	
Lake/Pond Bank Maintenance	\$ 420	\$ 560	\$ 1,500	\$ 940	\$ 1,500	\$ -	Current & future major erosion repairs paid out of reserves
Fountain Service Repairs & Maintenance	\$ 1,040	\$ 1,387	\$ 2,000	\$ 613	\$ 2,000	\$ -	
Stormwater Assessment	\$ 1,933	\$ 1,933	\$ 2,250	\$ 317	\$ 2,250	\$ -	
Other Physical Environment							
Field Operations	\$ 5,850	\$ 7,800	\$ 7,800	\$ -	\$ 8,400	\$ 600	
Landscape Replacement Plants, Shrubs, Trees	\$ 21,827	\$ 29,103	\$ 25,000	\$ (4,103)	\$ 25,000	\$ -	
Property Insurance	\$ 13,827	\$ 13,827	\$ 15,000	\$ 1,173	\$ 14,900	\$ (100)	EGIS estimate
General Liability Insurance	\$ 3,213	\$ 3,213	\$ 4,000	\$ 787	\$ 4,100	\$ 100	EGIS estimate
Rust Prevention	\$ 3,555	\$ 4,740	\$ 6,000	\$ 1,260	\$ 6,000	\$ -	Monthly Service - Aquarius equip. paid from reserves
Entry & Walls Maintenance	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 2,500	\$ (2,500)	
Landscape Maintenance	\$ 117,198	\$ 224,264	\$ 225,000	\$ 736	\$ 188,620	\$ (36,380)	Greenview Contract
Mulching	\$ -	\$ -	\$ -	\$ -	\$ 23,200	\$ 23,200	Greenview Contract
Annuals Flower Rotation	\$ -	\$ -	\$ -	\$ -	\$ 18,072	\$ 18,072	Greenview Contract
Top Choice Ant treatment	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	Greenview Contract
Stormwater Pond Cutbacks (33)	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000	Greenview Contract
Tree Trimming Services	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	Misc. Tree removal
Irrigation Repairs	\$ 3,567	\$ 12,256	\$ 12,500	\$ 244	\$ 12,000	\$ (500)	
Mult-Purpose Field maintenance	\$ -	\$ -	\$ 11,500	\$ -	\$ 11,500	\$ -	Perennial Rye/Top Dressing/ Arefication

Need approx. \$30

Proposed Budget
Country Walk Community Development District
General Fund
Fiscal Year 2020/2021

Chart of Accounts Classification	Actual YTD through 06/30/20	Projected Annual Totals 2019/2020	Annual Budget for 2019/2020	Projected Budget variance for 2019/2020	Budget for 2020/2021	Budget Increase (Decrease) vs 2019/2020	Comments
Holiday Decorations	\$ 9,471	\$ 9,471	\$ 9,400	\$ (71)	\$ 17,008	\$ 7,608	New holiday light vendor needed
Road & Street Facilities							
Street Light Decorative Light Maintenance	\$ 561	\$ 748	\$ 2,500	\$ -	\$ 2,500	\$ -	
Common area pressure washing community wide	\$ 7,195	\$ 8,093	\$ 16,000		\$ 16,000	\$ -	Separated into it's own line item; Gladiator P-washing
Sidewalk Repair & Maintenance	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	Pressure washing of all CDD sidewalks
Parking Lot Repair & Maintenance	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	
Parks & Recreation							
Management Contract	\$ 13,500	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ -	
Payroll Reimbursement -onsite staff	\$ 112,139	\$ 159,519	\$ 159,815	\$ 296	\$ 159,815	\$ -	
Amenity Maintenance & Repair	\$ 23,965	\$ 31,953	\$ 25,320	\$ (6,633)	\$ 25,320	\$ -	
Telephone Fax, Internet	\$ 3,033	\$ 4,044	\$ 4,000	\$ (44)	\$ 4,000	\$ -	
Clubhouse - Facility Janitorial Service	\$ 5,400	\$ 7,200	\$ 7,200	\$ -	\$ 7,200	\$ -	Board approved updated contract pricing
Computer Support, Maintenance & Repair	\$ 971	\$ 1,295	\$ 1,000	\$ (295)	\$ 1,000	\$ -	
Office Supplies	\$ 1,075	\$ 1,433	\$ 2,500	\$ 1,067	\$ 2,500	\$ -	
Clubhouse - Facility Janitorial Supplies	\$ 2,338	\$ 3,117	\$ 8,500	\$ 5,383	\$ 8,500	\$ -	
Furniture Repair/Replacement	\$ 697	\$ 929	\$ 5,000	\$ 4,071	\$ 5,000	\$ -	
Dog Waste Station Supplies	\$ 2,094	\$ 2,792	\$ 1,650	\$ (1,142)	\$ 1,650	\$ -	
Athletic/Park Court/Field Repairs	\$ 482	\$ 643	\$ 2,000	\$ 1,357	\$ 2,000	\$ -	
Pool Service Contract	\$ 8,100	\$ 10,800	\$ 10,800	\$ -	\$ 10,800	\$ -	
Pool Repairs	\$ 950	\$ 1,267	\$ 5,000	\$ 3,733	\$ 5,000	\$ -	
Playground Equipment and Maintenance	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	
Security System Monitoring & Maintenance	\$ 4,387	\$ 5,849	\$ 5,700	\$ (149)	\$ 5,700	\$ -	
Fitness Equipment Maintenance & Repairs	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ (3,000)	Future total replacement of equipment from reserves
Special Events							
Special Events	\$ 10,514	\$ 10,514	\$ 15,000	\$ 4,486	\$ 15,000	\$ -	
Contingency							
Wildlife Management Services	\$ 11,700	\$ 15,600	\$ 16,000	\$ 400	\$ 15,600	\$ (400)	Contract eff. 1-2019 @ \$1300.00/month
Miscellaneous Contingency	\$ 45,687	\$ 45,687	\$ 23,000	\$ (22,687)	\$ 10,000	\$ (13,000)	
Capital Improvements	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	Mult-purpose field fence
Field Operations Subtotal	\$ 539,841	\$ 807,797	\$ 844,435	\$ 15,480	\$ 873,135	\$ 28,700	
Contingency for County TRIM Notice							
TOTAL EXPENDITURES	\$ 668,509	\$ 975,629	\$ 998,000	\$ 984	\$ 1,028,000	\$ 30,000	
EXCESS OF REVENUES OVER	\$ 340,444	\$ 33,324	\$ -	\$ 9,969	\$ -	\$ -	

Proposed Budget
Country Walk Community Development District
Reserve Fund
Fiscal Year 2019/2020

	Chart of Accounts Classification	Actual YTD through 06/30/20	Projected Annual Totals 2019/2020	Annual Budget for 2019/2020	Projected Budget variance for 2019/2020	Budget for 2020/2021	Budget Increase (Decrease) vs 2019/2020	Comments
1								
2	REVENUES							
3	Interest Earnings							
4	Interest Earnings	\$ 9,938	\$ 9,938	\$ -	\$ 9,938	\$ -	\$ -	
4	Special Assessments							
5	Tax Roll*	\$ 171,900	\$ 171,900	\$ 171,900	\$ -	\$ -	\$(171,900)	Board to transfer excess to Reserves at end of FY
13	TOTAL REVENUES	\$ 181,838	\$ 181,838	\$ 171,900	\$ 9,938	\$ -	\$(171,900)	
16								
17	TOTAL REVENUES AND BALANCE FORWARD	\$ 181,838	\$ 181,838	\$ 171,900	\$ 9,938	\$ -	\$(171,900)	
18								
21	EXPENDITURES							
23	Contingency							
24	Capital Reserves	\$ 191,497	\$ 191,497	\$ 171,900	\$ (19,597)	\$ -	\$(171,900)	
27	TOTAL EXPENDITURES	\$ 191,497	\$ 191,497	\$ 171,900	\$ (19,597)	\$ -	\$(171,900)	
28								
29	EXCESS OF REVENUES OVER EXPENDITURES	\$ (9,659)	\$ (9,659)	\$ -	\$ (9,659)	\$ -	\$ -	

Proposed Budget
Country Walk (Meadow Woods) Community Development District
Debt Service
Fiscal Year 2020/2021

Chart of Accounts Classification	Series 2015	Budget for 2020/2021
REVENUES		
Special Assessments		
Net Special Assessments ⁽¹⁾	\$491,392.63	\$491,392.63
TOTAL REVENUES	\$491,392.63	\$491,392.63
EXPENDITURES		
Administrative		
Debt Service Obligation	\$491,392.63	\$491,392.63
Administrative Subtotal	\$491,392.63	\$491,392.63
TOTAL EXPENDITURES	\$491,392.63	\$491,392.63
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00

Pasco County Collection Costs (2%) & Early Payment Incentive 6.00%

Gross assessments \$522,313.59

Notes:

Roll. Budgeted net of tax roll assessments. See Assessment Table.

⁽¹⁾ Maximum Annual Debt Service less Prepaid Assessments received.

COUNTRY WALK (MEADOW WOODS) COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2020/2021 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

2020/2021 O&M Budget		\$1,028,000.00
Collection Costs @	2%	\$21,872.34
Early Payment Discount @	4%	\$43,744.68
2020/2021 Total:		<u>\$1,093,617.02</u>

2019/2020 O&M Budget	\$1,028,000.00
2020/2021 O&M Budget	\$1,028,000.00

Total Difference:	<u>\$0.00</u>
-------------------	---------------

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2019/2020	2020/2021	\$	%
Series 2015 Debt Service - Single Family 50'	\$623.88	\$623.88	\$0.00	0.00%
Operations/Maintenance - Single Family 50'	\$1,179.79	\$1,179.79	\$0.00	0.00%
Total	\$1,803.67	\$1,803.67	\$0.00	0.00%
Series 2015 Debt Service - Single Family 65'	\$698.75	\$698.75	\$0.00	0.00%
Operations/Maintenance - Single Family 65'	\$1,321.36	\$1,321.36	\$0.00	0.00%
Total	\$2,020.11	\$2,020.11	\$0.00	0.00%

COUNTRY WALK (MEADOW WOODS) COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2020/2021 O&M AND DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		\$1,028,000.00
COLLECTION COSTS @	2.0%	\$21,872.34
EARLY PAYMENT DISCOUNT @	4.0%	\$43,744.68
TOTAL O&M ASSESSMENT		<u>\$1,093,617.02</u>

<u>LOT SIZE</u>	<u>UNITS ASSESSED</u>		<u>ALLOCATION OF O&M ASSESSMENT</u>				<u>TOTAL</u>	<u>PER LOT ANNUAL ASSESSMENT</u>		
	<u>O&M</u>	<u>SERIES 2015 DEBT SERVICE ^{(1) (2)}</u>	<u>EAU FACTOR</u>	<u>TOTAL EAU's</u>	<u>% TOTAL EAU's</u>	<u>TOTAL O&M BUDGET</u>	<u>SERIES 2015 DEBT SERVICE ASSESSMENT</u>	<u>O&M</u>	<u>2015 DEBT SERVICE ⁽³⁾</u>	<u>TOTAL ⁽⁴⁾</u>
SINGLE FAMILY 50	582	518	1.25	727.50	62.79%	\$686,637.08	\$323,169.84	\$1,179.79	\$623.88	\$1,803.67
SINGLE FAMILY 65	308	285	1.40	431.20	37.21%	\$406,979.94	\$199,143.75	\$1,321.36	\$698.75	\$2,020.11
	<u>890</u>	<u>803</u>		<u>1158.70</u>	<u>100.00%</u>	<u>\$1,093,617.02</u>	<u>\$522,313.59</u>			
LESS: Pasco County Collection Costs (2%) and Early Payment Discounts (4%):						<u>(\$65,617.02)</u>	<u>(\$29,933.90)</u>			
Net Revenue to be Collected:						<u>\$1,028,000.00</u>	<u>\$491,392.63</u>			

⁽¹⁾ Reflects six (6) prepayments for previous Series 2004A and eighty-one (81) Series 2015 prepayments.

⁽²⁾ Reflects the number of total lots with Series 2015 debt outstanding.

⁽³⁾ Annual debt service assessment per lot adopted in connection with the Series 2015 bond issue. Annual assessment includes principal, interest, Pasco County collection costs and early payment discounts.

⁽⁴⁾ Annual assessment that will appear on November 2020 Pasco County property tax bill. Amount shown includes all applicable collection costs and early payment discounts (up to 4% if paid early).

Tab 2

RESOLUTION 2020-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager submitted, prior to June 15th, to the Board of Supervisors (“**Board**”) of the Country Walk Community Development District (“**District**”) a proposed budget for the next ensuing budget year (“**Proposed Budget**”), along with an explanatory and complete financial plan for each fund, pursuant to the provisions of Sections 189.016(3) and 190.008(2)(a), Florida Statutes;

WHEREAS, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District at least 60 days prior to the adoption of the Proposed Budget pursuant to the provisions of Section 190.008(2)(b), Florida Statutes;

WHEREAS, the Board held a duly noticed public hearing pursuant to Section 190.008(2)(a), Florida Statutes;

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least 2 days before the public hearing pursuant to Section 189.016(4), Florida Statutes;

WHEREAS, the Board is required to adopt a resolution approving a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year pursuant to Section 190.008(2)(a), Florida Statutes; and

WHEREAS, the Proposed Budget projects the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

Section 1. Budget

- a.** That the Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s records office, and hereby approves certain amendments thereto, as shown below.
- b.** That the Proposed Budget as amended by the Board attached hereto as **Exhibit A**, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for fiscal year 2019-2020 and/or revised projections for fiscal year 2020-2021.
- c.** That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District’s records office and identified as “The Budget for the Country

Walk Community Development District for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021”.

- d. The final adopted budget shall be posted by the District Manager on the District’s website within 30 days after adoption pursuant to Section 189.016(4), Florida Statutes.

Section 2. Appropriations. There is hereby appropriated out of the revenues of the District (the sources of the revenues will be provided for in a separate resolution), for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the sum of \$_____, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

Total General Fund	\$_____
Total Reserve Fund	\$_____
Total Debt Service Funds	\$_____
Total All Funds*	\$_____

*Not inclusive of any collection costs or early payment discounts.

Section 3. Budget Amendments. Pursuant to Section 189.016(6), Florida Statutes, the District at any time within the fiscal year or within 60 days following the end of the fiscal year may amend its budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. Any other budget amendments shall be adopted by resolution and be consistent with Florida law. This includes increasing any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and making the corresponding change to appropriations or the unappropriated balance.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this section and Section 189.016, Florida Statutes, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget(s) under subparagraphs c. above are posted on the District’s website within 5 days after adoption pursuant to Section 189.016(7), Florida Statutes.

Section 4. Effective Date. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

Passed and Adopted on August 13, 2020.

Attested By:

**Country Walk
Community Development District**

Name: _____
Secretary/Assistant Secretary

Nina Siegel
Chair of the Board of Supervisors

Exhibit A: FY 2020-2021 Adopted Budget

Tab 3

RESOLUTION 2020-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT IMPOSING ANNUALLY RECURRING OPERATIONS AND MAINTENANCE NON-AD VALOREM SPECIAL ASSESSMENTS; PROVIDING FOR COLLECTION AND ENFORCEMENT OF ALL DISTRICT SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENT OF THE ASSESSMENT ROLL; PROVIDING FOR CHALLENGES AND PROCEDURAL IRREGULARITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Country Walk Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, preserving, operating, and maintaining infrastructure improvements, facilities, and services to the lands within the District;

WHEREAS, the District is located in Pasco County, Florida (“**County**”);

WHEREAS, the Board of Supervisors of the District (“**Board**”) hereby determines to undertake various activities described in the District’s adopted budget for fiscal year 2020-2021 attached hereto as **Exhibit A (“FY 2020-2021 Budget”)** and incorporated as a material part of this Resolution by this reference;

WHEREAS, the District must obtain sufficient funds to provide for the activities described in the FY 2020-2021 Budget;

WHEREAS, the provision of the activities described in the FY 2020-2021 Budget is a benefit to lands within the District;

WHEREAS, the District may impose non-ad valorem special assessments on benefited lands within the District pursuant to Chapter 190, Florida Statutes;

WHEREAS, such special assessments may be placed on the County tax roll and collected by the local Tax Collector (“**Uniform Method**”) pursuant to Chapters 190 and 197, Florida Statutes;

WHEREAS, the District has, by resolution and public notice, previously evidenced its intention to utilize the Uniform Method;

WHEREAS, the District has approved an agreement with the County Property Appraiser (“**Property Appraiser**”) and County Tax Collector (“**Tax Collector**”) to provide for the collection of special assessments under the Uniform Method;

WHEREAS, it is in the best interests of the District to proceed with the imposition, levy, and collection of the annually recurring operations and maintenance non-ad valorem special assessments on all assessable lands in the amount contained for each parcel’s portion of the FY 2020-2021 Budget (“**O&M Assessments**”);

WHEREAS, the Board desires to collect the annual installment for the previously levied debt service non-ad valorem special assessments (“**Debt Assessments**”) in the amounts shown in the FY 2020-2021 Budget;

WHEREAS, the District adopted an assessment roll as maintained in the office of the District Manager, available for review, and incorporated as a material part of this Resolution by this reference (“**Assessment Roll**”);

WHEREAS, it is in the best interests of the District to certify the Assessment Roll to the Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, including the property certified to the Tax Collector by this Resolution, as the Property Appraiser updates the property roll, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

Section 1. Benefit from Activities and O&M Assessments. The provision of the activities described in the FY 2020-2021 Budget confer a special and peculiar benefit to the lands within the District, which benefits exceed or equal the O&M Assessments allocated to such lands. The allocation of the expenses of the activities to the specially benefited lands is shown in the FY 2020-2021 Budget and in the Assessment Roll.

Section 2. O&M Assessments Imposition. Pursuant to Chapter 190, Florida Statutes and procedures authorized by Florida law for the levy and collection of special assessments, the O&M Assessments are hereby imposed and levied on benefited lands within the District in accordance with the FY 2020-2021 Budget and Assessment Roll. The lien of the O&M Assessments imposed and levied by this Resolution shall be effective upon passage of this Resolution.

Section 3. Collection and Enforcement of District Assessments.

- a. **Uniform Method for all Debt Assessments and all O&M Assessments.** The collection of all Debt Assessments and all O&M Assessments for all lands within the District, shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in the Assessment Roll. All assessments collected by the Tax Collector shall be due, payable, and enforced pursuant to Chapter 197, Florida Statutes.
- b. **Future Collection Methods.** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

Section 4. Certification of Assessment Roll. The Assessment Roll is hereby certified and authorized to be transmitted to the Tax Collector.

Section 5. Assessment Roll Amendment. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized

by Florida law. After any amendment of the Assessment Roll, the District Manager shall file the updates to the tax roll in the District records.

Section 6. Assessment Challenges. The adoption of this Resolution shall be the final determination of all issues related to the O&M Assessments as it relates to property owners whose benefited property is subject to the O&M Assessments (including, but not limited to, the determination of special benefit and fair apportionment to the assessed property, the method of apportionment, the maximum rate of the O&M Assessments, and the levy, collection, and lien of the O&M Assessments), unless proper steps shall be initiated in a court of competent jurisdiction to secure relief within 30 days from adoption date of this Resolution.

Section 7. Procedural Irregularities. Any informality or irregularity in the proceedings in connection with the levy of the O&M Assessments shall not affect the validity of the same after the adoption of this Resolution, and any O&M Assessments as finally approved shall be competent and sufficient evidence that such O&M Assessment was duly levied, that the O&M Assessment was duly made and adopted, and that all other proceedings adequate to such O&M Assessment were duly had, taken, and performed as required.

Section 8. Severability. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

Section 9. Effective Date. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

Passed and Adopted on August 13, 2020.

Attested By:

**Country Walk
Community Development District**

Name: _____
Secretary/Assistant Secretary

Nina Siegel
Chair of the Board of Supervisors

Exhibit A: FY 2020-2021 Budget

Tab 4

RESOLUTION 2020-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Country Walk Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the District’s Board of Supervisors (hereinafter the “Board”) is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit “A”.

Section 2. In accordance with Section 189.015(1), Florida Statutes, the District’s Secretary is hereby directed to file annually, with Pasco County, a schedule of the District’s regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 13th DAY OF AUGUST, 2020.

**COUNTRY WALK COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN / VICE CHAIRMAN

ATTEST:

SECRETARY / ASST. SECRETARY

EXHIBIT “A”
BOARD OF SUPERVISORS MEETING DATES
COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2020/2021

October 8, 2020
November 12, 2020
December 10, 2020 *
January 7, 2021
February 11, 2021 *
March 11, 2021
April 8, 2021
May 13, 2021*
June 10, 2021
July 8, 2021*
August 12, 2021
September 9, 2021 *

The meetings will convene at 9:30 a.m., * **(with the exception of the months of December, February, May, July, and September, when they will meet at 6:00 p.m.)** at Country Walk Clubhouse, located at 30400 Country Pointe Boulevard, Wesley Chapel, FL 33543.

**Please note that because of the COVID-19 public health emergency and to protect the public and follow the CDC guidance regarding social distancing, such meetings may be held telephonically, virtually, or at another location in the event the above location is not available. Please check the District’s website for the latest information: <https://www.countrywalkcdd.org/>*

Tab 5

RESOLUTION 2020-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT ADOPTING A MAINTENANCE POLICY FOR SIDEWALKS LOCATED ON DISTRICT OWNED PROPERTY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Country Walk Community Development District (the “**District**”) owns certain common area parcels adjacent to portions of the right of ways within the District (the “**District Property**”) which lie within Pasco County and under the governance of the Board of County Commissioners of Pasco County (the “**County**”);

WHEREAS, per applicable plats recorded in the public records of Pasco County, all roads and rights of way within the District’s boundaries, including sidewalks, are dedicated to Pasco County (the “**County Right of Ways**”);

WHEREAS, Pasco County Ordinance 19-07 effective February 22, 2019 (the “**County Ordinance**”), states the County has no obligation to maintain driveways and sidewalks and shall only be responsible for maintenance of driveways or sidewalks when the County explicitly and voluntarily accepts maintenance of such driveways and sidewalks within County Right of Ways by the execution of a written agreement signed by both the property owner and the County;

WHEREAS, pursuant to the County Ordinance, when the County has not accepted the maintenance responsibility for driveways or sidewalks, the owner of the property served by or upon which a paver driveway or sidewalk is or was previously installed is solely responsible for maintenance and repair of the paver driveway and/or sidewalk within the County Right of Ways;

WHEREAS, the County has voluntarily accepted maintenance of the roads within the County Right of Ways within the District, but has not accepted maintenance of the sidewalks within the County Right of Ways throughout the District;

WHEREAS, pursuant to the requirements of the County Ordinance and the County’s failure to accept maintenance of the sidewalks in the County Right of Ways within the District, the Board of Supervisors of the District (the “**Board**”) have determined that it is in the best interest of the District’s residents, their guests and invitees, for the District to maintain in a reasonably safe condition only those certain sidewalks located within the County Right of Ways on District owned common area tracts as described in the map attached hereto as **Exhibit B**;

WHEREAS, also pursuant to the County Ordinance, the Board has further determined that it is not responsible for maintenance of any sidewalks located within the County Right of Ways located on residential privately owned property, or any other resident-installed improvements on private property (such as stamped concrete or pavers), or any portion of sidewalks in or adjacent to a resident’s driveway apron, or any sidewalks adjacent to or part of any bridges in the community, as described in this Resolution;

WHEREAS, in accordance with the County Ordinance, the Board deems the responsibility to maintain sidewalks within County Right of Ways located on private residential property as that of the property owner when the County has not accepted the responsibility to maintain sidewalks within the

{00084773.DOCX/3}

District;

WHEREAS, the landscaping and street trees within the landscaping strip of the County Right of Ways are the maintenance obligations of the homeowner who resides adjacent to the landscaping strip pursuant to the Country Walk Homeowners Association of Pasco, Inc.'s (the "**Association**") guidelines and the Declaration of Covenants, Conditions and Restrictions for Country Walk as recorded at O.R. book 6137 Pages 718-842 of the Public Records of Pasco County, Florida;

WHEREAS, this Resolution shall in no way impact such landscaping and street tree maintenance obligations and all homeowners are responsible for ensuring that their landscaping and street trees do not cause damage to the sidewalks located within the County Right of Ways;

WHEREAS, this Resolution shall in no way impact the Association's broad powers with respect to enforcing its restrictions pursuant to its authority and this Resolution specifically reaffirms the Association's ability to enforce such restrictions against residents for any resident obligations in the County Right of Ways;

WHEREAS, the Board is authorized to establish policies for District owned property and the maintenance thereof; and

WHEREAS, the Board desires to adopt the "**Maintenance Policy for Sidewalks Located in the County Right of Ways on District Property**" attached hereto as **Exhibit A** to clearly describe the specific areas of sidewalk that the District intends to maintain within the County Right of Ways located upon its property, so long as the County will not accept maintenance for those sidewalks located within the County Right of Ways on District property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

1. **Incorporation of Recitals.** The above recitals are true and correct and by this reference are incorporated as a material part of this Resolution.
2. **Adoption of Policy.** The Board hereby adopts the Maintenance Policy for Sidewalks Located in the County Right of Ways on District Property.
3. **Recognition of Association's Authority to Enforce Restrictions in County Rights of Way.** The District hereby reaffirms and recognizes the Association's ability to enforce restrictions against residents for any resident obligations in the County Right of Ways within the District.
4. **Conflicts.** This Resolution replaces any resolution, policy, rules, actions, or motion in conflict with this Resolution.
5. **Severability.** If any section or part of a section of this Resolution is declared invalid, unconstitutional, or inconsistent with any law or regulation, the validity, force and effect of any other section or part of a section of this Resolution shall not thereby be affected or impaired unless it clearly appears that such other section or part of a section of this Resolution is wholly or necessarily dependent upon the section or part of a section so held to be invalid or unconstitutional.
6. **Effective Date.** This Resolution shall become effective immediately upon its adoption and shall remain in effect unless rescinded, repealed, replaced, or superseded.

PASSED AND ADOPTED ON THIS 9TH DAY OF JULY, 2020.

Attest:

**Country Walk
Community Development District**

Matthew Huber
Assistant Secretary

Nina Siegel
Chair of the Board of Supervisors

Exhibit A

Maintenance Policy for Certain Sidewalks Located in the County Rights of Way on District Property

The Country Walk Community Development District (the “**District**”) owns certain common area tracts of land within the community. The right of ways located within the District are dedicated to Pasco County (the “**County**”) per the plat for the District (“**County Rights of Way**”). The County has accepted maintenance of the roads, but not maintenance of the sidewalks located within the County Rights of Way. This policy establishes the level of service and responsibilities voluntarily assumed by the District in undertaking the maintenance of certain sidewalks within the County Rights of Way located upon District common area tracts (the “**Common Area Sidewalks**”) as further described and specified in **Exhibit B**. The term Common Area Sidewalk shall specifically exclude any portion of sidewalks located upon a resident’s private property, sidewalks located within a resident’s driveway apron, any resident improvements, including, but not limited to stamped concrete or pavers, and shall also specifically exclude any sidewalks adjacent to or part of the various bridges located throughout the community. Residents shall remain responsible for such areas on their private property.

1. During the first quarter of each calendar year, the District Engineer or a qualified, professional, and insured sidewalk inspector or contractor (the “**Inspector**”) shall inspect the Sidewalks and provide a written report, including any recommendations regarding the condition of the Sidewalks and any needed repairs or corrections, to the Board of Supervisors of the District (the “**Board**”) at or before the April Board meeting.
2. Following receipt of the Common Area Sidewalk report, the Board shall provide direction to the District Manager concerning Common Area Sidewalk repairs and/or replacement, as permitted by the District’s budget and as necessary.
3. The Inspector shall also conduct a site inspection upon receipt of any credible complaint about an existing condition or an injury occurring on the Common Area Sidewalks. The Inspector shall keep and maintain a record of any such events or reported conditions by taking photographs and appropriate notes concerning the conditions reported and observed. The Inspector shall send a copy of all materials to the District Manager within 10 calendar days of their inspection.
4. Whenever a reasonably dangerous Common Area Sidewalk condition is discovered, the District Manager shall cause a barricade, warning cone or safety (warning) paint to be placed at the location in a timely manner, as conditions warrant. In each case, the Inspector shall promptly consult with the District Manager concerning the Common Area Sidewalk condition observed and the corrective action to be taken, including, without limitation, repair, replacement or grinding of Common Area Sidewalk segments.
5. Any homeowners who desire to construct any improvements (including, but not limited to stamped concrete or pavers, and/or a limited-time construction access license over a Common Area Sidewalk) within the County Rights of Way upon which a Common Area Sidewalk is located should notify the District Manager by submitting a request in writing. If such request is approved by the District, then such homeowner shall be responsible for maintaining and repairing such improvements in perpetuity and the District will remove that location from their

list of Common Area Sidewalks to maintain. The District Manager shall keep a list of all locations where such resident improvements exist.

The District reserves the right to review, amend, replace, or rescind this Policy. Nothing in this Policy shall be construed to create or imply a present or continuing obligation on the part of the District to maintain or repair sidewalks located in County Rights of Way located on a resident's private property, sidewalks within a resident's driveway apron, or any resident improvements installed within a County Right of Way.

Exhibit B

Map of Common Area Sidewalks to be Maintained by the District

Tab 6



Estimate

2003-1314-0602

2020-03-24

Poly Lift USA~Corporate Headquarters
5400 S University Drive Suite #413 Davie, FL 33328
11341 Cockleburr RD #215 Roanoke, TX 76262
3355 Lenox Road Suite 1000 Atlanta, GA 30326
info@polyliftusa.com
(844-765-9872)

Gerry Fezzuoglio
30400 Country Point Blvd
Wesley Chapel FL 33543
gerry.fezzuoglio@aecom.com
401-932-5110

30400 Country Point Blvd, Wesley Chapel, FL, 33543

Description	Unit Price	Quantity	Total
<u>Mobilization Fee</u> 1 Eco-Pro 3500 Dodge, equipped w/ E-20 Reactor/Heator, 17.5KW Generator, Transfer Pump and A & B Drums	\$100.00	1.00	\$100.00
<u>Installation Management / Labor</u> Poly Lift USA will furnish and install all materials and equipment to complete project. Poly Lift USA will also provide all labor and technical project management.	\$0.00	1.00	\$0.00
<u>Safety and Clean up Procedure</u> All 5/8" holes will be filled with a sanded concrete. All active work areas will be protected by safety cones. Once completed will be cleaned and restored to full function.	\$0.00	1.00	\$0.00
<u>Sidewalk Slab Repair</u> This project is based on the assumption that there are approximately 125 areas that need repair. Repair is defined as FOAMJECTION lift plus grinding where necessary to eliminate the trip hazard. Include are about 75 standard slabs and the slabs surrounding about 50 inlets. We can commit to as many as 130 such situations. If more is needed, we will charge \$100 per slab.	\$11,400.00	1.00	\$11,400.00

Subtotal	\$11,500.00
Tax	\$798.00
Total	\$12,298.00

Note: Please notify us 72 hours in advance of any required schedule changes or you may be subject to a cancellation fee.

POLY LIFT USA warrants the following:

For a period of 5 years after completion of its work, Poly Lift USA will return and repair any vertical settlement of greater than 1/4" in the work area at no cost to the client, except if caused by Acts of God or other extraordinary factors causes. This change must be documented by before and after photos, which are taken at time of installation by both parties. For an additional period of 5 years (years 6-10) after completion, Poly Lift USA will return and repair any vertical settlement of greater than 1/4", except if caused by Acts of God or other extraordinary factors. The only cost to the client will be the prevailing mobilization fee for warranty repairs.

In the event Poly Lift USA damages any client structures or systems (e.g., pool or spa shell, pipes), Poly Lift USA

will repair or compensate the client for repair of said damages. Such claims must be made within 15 days of completion of work by Poly Lift. All disputes arising from this warranty shall be governed by Florida, Georgia and Texas law.

CANCELLATION NOTICE; If a project is cancelled 72 hours or more before the scheduled date there will be no cancellation fee. If the project is cancelled less than 72 hours of the scheduled date there will be a cancellation fee of 25% of the price of the job.

PAYMENT TERMS: a.) Invoice will be sent immediately upon completion of project. Payment will be rendered due and collected upon the completion and delivery of services. A 3% credit card processing fee will be applied to all credit card transactions.

I have read and accept the terms of this proposal.

Signature _____ **Date** _____



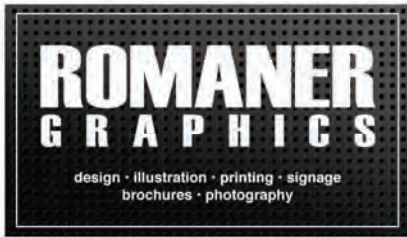
Typical example of 1"





Inlets. Level slab around with edge around main to best degree possible.

Tab 7



20108 Pond Spring Way
Tampa, FL 33647
(813) 991-6069
FAX (813) 907-8205

JOB ESTIMATE

TO: Sean Craft
COMPANY NAME: Country Walk
DATE: 7/20/20

Country Walk flag project:

30' 5" diameter aluminum flag pole.

6' x 10' US flag with standard parts.

Installed. \$2,395.00

20' diameter x 16" circular wall around flag pole.

Concrete footer, 2 courses of block, faced with cultured ledger stone.

Area within wall back filled. 7,975.00

TOTAL: \$10,370.00

Thank You: Romaner Graphics



14512 North Nebraska Avenue
Tampa, Florida 33613
813/977-7270

WMBE CERTIFIED

PROPOSAL

Date

7/6/2020

Country Walk CDD
30400 Country Point Blvd.
Wesley Chapel, Florida 33543

Serving The Tampa Bay

Area Since 1972

Terms	Rep	Project Name:	Country Walk
NET 30	DEH	CARL HANKINS, INC. is pleased to provide you with a quote for the following:	

Item	Description	Quantity	Rate	Total
DIRECTIONAL ...	Directional Drill, approximately 131' at \$ 9.50 per foot	131	9.50	1,244.50
Misc.	Furnish and install, two (2) each 1" 90 degree sweep ELLs at \$ 20.00 each	2	20.00	40.00
Misc.	Furnish and install jet line, approximately 132' at \$ 1.00 per foot	132	1.00	132.00

Terms: Payment is due within thirty (30) days, if a credit account is already established. (If a credit account is not already established, a credit application must be completed, processed and reviewed for approval by Carl Hankins, Inc., to be applicable for 30 day credit.) There is a 1.5% interest charge on all invoices after thirty (30) days. These terms are independent of and are not contingent upon manner in which customer may receive payment from others. Prices on this quote are valid for thirty (30) days. In the event that customer accepts terms of this proposal and materials are ordered, if the project is cancelled by no fault of Carl Hankins, Inc., the customer will be responsible for any restocking fee that is assessed by the supplier/manufacturer.

NOTE: Final footages will determine invoicing if pricing is in per foot increments. The above quote does not include bonding, surveying, testing, permitting, or restoration. CARL HANKINS, INC. will not be responsible for utilities positioned on private property. These utilities must be located by property owner.

We greatly appreciate this opportunity and look forward to working with you. Upon acceptance of the above agreement, please sign below and return by fax (813/977-5419) or email and we will schedule this work to be performed. American Express, Discover, Master Card and Visa accepted. A 3% transaction fee will apply to all charges of \$4,000 or more.

Corporate Officer Signature

Date

Corporate Officer Printed Name

Title

For questions, please call Daniel Hankins at 813/ 977-7270

Total \$1,416.50

Thank you for considering Carl Hankins, Inc.

Stellar Electrical Services LLC

PO Box 6972
Spring Hill, FL 34611
813-603-7514
EC13007514

Estimate

Date	Estimate #
7/13/2020	07022020001

Name / Address
Country Walk CDD

				Project
Description	Qty	U/M	Rate	Total
Clubhouse flagpole light fixture installation				
Estimated Labor	16		75.00	1,200.00
Service Charge	1		95.00	95.00
Estimated Permitting	1		250.00	250.00
Estimated 52 Watt, RAB-FFLED, 4000k, bronze color with narrow focal beam, 5yr Manufacturer warranty and shipping	3		433.03	1,299.09
Estimated Material, concrete posts, pvc conduit, j-boxes, fittings, #10 thhn copper wire, #10-2 armor cable, circuit breaker, hardware	1		650.00	650.00
<p>This estimate is for the procurement and installation of One (1) dedicated 120 volt 20 amp circuit ran in number 10 thhn copper conductors from the distribution panel located in the storage closet of the swimming pool restroom building to the new flagpole located in the front lawn of the clubhouse. And for the procurement and installation of Two (2) 52 watt, RAB - FFLED light fixtures with narrow focal beam at the base of the flagpole. The customer is hiring an underground boring company to provide and install a 1 inch pvc conduit from the flagpole location to as close to the restroom building as possible. Stellar electrical Services shall install underground trenches, conduit, and in-ground junction boxes where necessary to complete the conduit chase, pull wire, and make the connections at both the flagpole light fixture locations and to the distribution panel. The light fixtures shall be installed 180 degrees from one another on 6 inch x 6 inch concrete posts installed at 2ft above and below ground level at the base of the flagpole. An 120 volt- 1800 watt -dusk to dawn -photocell device shall be installed to control the light fixtures.</p>				
			Total	

Stellar Electrical Services LLC

PO Box 6972
Spring Hill, FL 34611
813-603-7514
EC13007514

Estimate

Date	Estimate #
7/13/2020	07022020001

Name / Address
Country Walk CDD

				Project
Description	Qty	U/M	Rate	Total
<p>Payments are due upon receipt. If additional time and material is needed to complete this project due to any unforeseen damages, obstructions, device compatibility with equipment or changes to the installation plan during the time of installation you will be notified immediately of the problem and be advised of the additional costs.</p> <p>Please note these light fixtures have 10-day lead time from the manufacturer. Due to the Covid-19 pandemic shipping lead times may be delayed at any time. You will be informed immediately of any shipping delays</p> <p>This estimate is good for 30 days from the date shown at the top of the estimate.</p> <p>I have reviewed the attached items and confirm that they meet my requirements. I accept this estimate and all its contents and wish to move forward with the repair.</p> <p>Signed Name Printed Name Date</p>				
			Total	\$3,494.09

Tab 8

GREENVIEW LANDSCAPING INC.

P.O. BOX 12668

ST. PETERSBURG, FL 33733

CELL: 727-804-8864

OFFICE: 727-906-8864

FAX: 727-867-4393

EMAIL: DEBS@GREENVIEWFL.COM

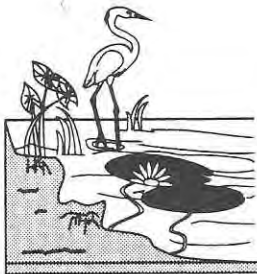
To: COUNTRY WALK CDD

DATE: July 29, 2020

RE: JULY INSPECTION REQUEST AND PROPOSALS

1. Item #56: This was a drain box draining from the pool patio deck.
2. Cut back approximately 10 feet from both sides of the bridge structure near Amenities Center to achieve plant free exterior of the existing bridge structure. **COST: \$300.00.**

Tab 9



American Ecosystems, Inc.®

Serving Florida Statewide



AQUATIC MANAGEMENT SERVICES

P.O. Box 40517
St. Petersburg, FL 33743-0517
Phone (727) 545-4404

TREATMENT REPORT

CUSTOMER: Country Walk CDD ACCOUNT # _____
BIOLOGIST: Strous DATE: 7-15-20 TIME: _____

SITE	WEEDS TREATED					DAYS RESTRICTED
	ALGAE	GRASSES	UNDERWATER	FLOATING	TERRESTRIAL	
<u>all sites</u>		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<u>29, 31, 3B, 17B,</u>	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>
<u>27B, 28, 24A, 24B</u>	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>
<u>33, 14, 27A</u>	<input checked="" type="checkbox"/>					<input checked="" type="checkbox"/>

OTHER SERVICES PROVIDED	SITE	BACTERIAL TEST (FECAL COLIFORM)	FISH STOCKING	MECHANICAL WEED REMOVAL	AQUATIC PLANT INSTALLATION	CLARIFICATION	POND DYE	AERATION SYSTEM SERVICING

COMMENTS: Treated all sites for shoreline grasses as needed. Treated all sites listed above for algae

Customers Signature Email Copy Date 7-15-20

Tab 10

COUNTRY WALK

FIELD INSPECTION REPORT



July 15, 2020
Rizzetta & Company
Bryan Schaub - Field Services Manager



Rizzetta & Company
Professionals in Community Management

SUMMARY & AMMENITIES CENTER

General Updates, Recent & Upcoming Maintenance Events

Continue to work on cleaning up the buffers on both sides of Country Point Blvd.

Make sure all the stormwater pond easements in the community are being completely mowed and weed whipped per the landscape maintenance map.

Rejuvenate cut thin and stick-like Wax Myrtles, property-wide to promote new growth.

Grass to be mowed in a more neat and tidy manner. Avoid improperly cut turf, poor edging and missing areas that need weed whipping.

The following are action items for Greenview to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for longer. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation. **Bold and underlined** are items for the Board's attention.

- 7/22 1. Remove all woody or tree weeds in shrubs at Club House Pool area.
- 7/30 2. Prune all dead fronds, fruit, seed pods, dead fronds, and stalks from palms near clubhouse. (Pic 2 >) *Scheduled for 7/30*
- 7/22 3. Clean out dead and fertilizer drench the Ginger in the pool deck bed by Club House.
- 7/22 4. On east side of Pool area, continue to prune Oleander to form plant separation and to promote lower growth.
- 7/22 5. Hand pull all palm 'volunteers' in pool deck beds.
- 7/22 6. Hand pull or cut out Weed tree growing through hedge behind vac station at pool.
- 7/23 7. Continue treating Viburnum hedge in pool deck area.
- 7/23 8. Prune Crepe Myrtle branches that are drooping into walking areas in the pool deck.



POOL DECK, AMENITIES CENTER & COUNTRY POINT

7/23 9. Continue treating joint crack weeds in pool deck area.

7/23 10. On the exit side of Clubhouse, treat or manually remove grassy weeds from Schilling's Holly, near pond.

7/23 11. Standing water at sidewalk main entrance to pool deck. Either a clogged/broken drainpipe or an irrigation leak. (Pic 11>)

7/23 12. In same area, prune appropriately to create plant separation between Ginger and Indian Hawthorn.

7/30 13. Prune all Washingtonia Palms at entrances to Amenities Center. This is to include old fronds, fruit, seed pods, and stalks.
Scheduled for 7/30

7/23 14. In front of Club House by second pool entrance, remove vines in Loropetalum.

7/24 15. By restroom building in parking area, remove vines from Feijoa hedge.

7/24 16. In same area, prune all branches encroaching into parking areas and sidewalks.

7/24 17. Near playground equipment in parking lot island, treat bed for weeds.

7/24 18. Remove woody weeds in hedges between pool parking and round about.

7/24 19. **The bubblers were installed.** Please, reshape the water retention areas around base of transplanted trees. (Pic 19 >)

7/25 20. Leaving the Pool area parking and heading east on Country Point Blvd, investigate the declining Magnolia trees. Remove mosses, treat for insects/disease, and do a fertilizer drench. Also, in all the beds in the area treat and/or remove weeds. (Pic20 >)



21. On east side of bridge on both sides of Country Point, remove fruit, seed pods and stalks from Sabal palms.

22. At same bridge, cut back plant material and Willows growing over the sidewalks.

23. On east side of bridge at columns on both sides, properly prune the Bougainvilleas.

24. Heading east on Country Point by electric boxes, treat and/or remove weeds in Crepe Myrtle beds.

25. In same area on both sides of road remove weeds in Jasmine Minima.



ENTRANCE & COUNTRY POINT BLVD

7/30 26. In same area, remove fruit, seed pods, and stalks from Queen Palms.
scheduled for 7/30

7/24 27. Along Country Point, remove weeds present in most tree rings.



34. Near Guard House, remove suckers on Oaks.
7/24

7/24 35. By Guard House, damaged Schilling's Holly, looks like a car drove onto it. Monitor and replace if it declines further.

7/23 36. Hand pull large weeds in Guard House bed.

7/23 37. Vendor to remove all palm "volunteers" from beds near entrance.

7/24 38. Treat and/or remove all weeds in all beds at entrance and along Meadow Point Blvd. including the monument beds.

7/24 28. West of English Turn Way, in ROW invasive vines and other weeds in beds. Vines are growing up the pine trees and are growing through other plant material. Also, Viburnums need to be trimmed and shaped into even hedges. To include all, natural beds along Country Point Blvd.

7/24 29. North of entrance in Meadow Point Blvd ROW remove all stink and bitter melon vines from plant material.



7/25 30. In same area, treat and remove all weeds from beds. (Pic 30 >)

7/29 31. In same area, remove dead from Crinum Lilies.

7/23 32. Along Country Point in both ROWs, vendor to keep grass clippings from being blown onto or left on mulched beds and utility pads and covers. (Pic 32 >)

7/24 33. Vines on Viburnum hedge by lift station.



ENTRANCE & COUNTRY POINT

- 7/21 39. Along the north entrance pond on Meadow Point Blvd, clean up Wax Myrtle beds and remove vines growing on plant material. (Pic 39)



- 7/20 40. Edging on sidewalk along Meadow Point Blvd needs to improve. (Pic 40 >)

- 7/20 41. In same area, Vendor needs to improve weed whipping around stakes and bed lines. (Pic 41)



- 7/21 46. Heading west along Country Point, prune back Crinum Lily off of sidewalks. This is near entrance on north ROW. (Pic 46 >)

- 7/21 47. Vendor to clean pine needles off sidewalk.

- 7/22 48. Treat all joint crack weeds at second bridge along Country Point.



- 7/22 49. In main Round About circle, remove five Knock Out Roses and do not replace. The space has now been taken over by the developing Ornamental Grasses, causing the roses to decline in that area. (Pic 49 >)

- 7/22 50. In center island in main Round About prune back Knock Out Roses and give them a fertilizer drench.

51. In same area, remove all fruit, seed pods and stalks from Sabal Palms.
7/30 Scheduled for 7/30



ROUND ABOUT & 5 FARMS AVENUE

7/22 52. In all beds near and in main Round About, treat and/or remove all weeds.



5/27 57. At the end of Five Farms by pond, suckers on trees to be removed and treat weeds in tree rings.

5/27 58. Continue treating weeds at the end of Five Farms between road and sidewalk.

5/27 59. At Picnic Area, spray Ornamental Grasses for Spider Mites.

5/27 60. On Fresh Meadow behind the Athletic Field, vendor to remove and/or treat all weeds and suckers/water shoots from Viburnum beds. (Pic 60)



7/23 53. Continue to clean up bed surrounding lift station at the end of Five Farms Road.

7/22 54. On main round about, near Rolling Green Dr, continue cutting back to lower levels the Oleander and Bottle Brush to promote new and lower growth.

7/23 50. On north end of same park abutting a home on Pointe O Woods, the natural bed is overgrown. Greenview to cut and remove dead limbs and plants, treat for weeds and trim plant material. (Pic 55 >)

7/23 53. In same park, treat for broadleaf weeds in turf.

7/24 54. Weed trees in Holly hedge to be removed, near third Pool parking entrance.

7/23 55. In same area, poor mowing and weed whipping.

56. There is an underground leak near a storm drain, between the Pool Deck and the Playground. Not sure if it is irrigation or other water supply. Investigate.



Call me



Rizzetta & Company
Professionals in Community Management

SOTOGRADE & FRESH MEADOW

7/22

61. On Sotogrande along interior retention ponds, vendor missed weed whipping.
(Pic 70)



62. On Sotogrande, homeowner or guest vehicles parking in maintained areas.
Vendor cannot mow these areas.

7/23

63. Fresh Meadow Round About, remove and/or treat weeds in beds.



PROPOSALS

7/28/20

1. Greenview to generate proposal to cut back plant growth and treat all encroaching plant growth with herbicide on both sides at bridge structure near Amenities Center, to achieve a plant free exterior of existing bridge structure.

- Will provide
A proposal

Call me

\$760



GREENVIEW LANDSCAPING INC.

P.O. BOX 12668

ST. PETERSBURG, FL 33733

CELL: 727-804-8864

OFFICE: 727-906-8864

FAX: 727-867-4393

EMAIL: DEBS@GREENVIEWFL.COM

To: COUNTRY WALK CDD

DATE: July 29, 2020

RE: JULY INSPECTION REQUEST AND PROPOSALS

1. Item #56: This was a drain box draining from the pool patio deck.
2. Cut back approximately 10 feet from both sides of the bridge structure near Amenities Center to achieve plant free exterior of the existing bridge structure. **COST: \$300.00.**

Tab 11



Country Walk Community Development District (CDD)

Country Walk Clubhouse

30400 Country Point Blvd. • Wesley Chapel, FL • 33543

Phone: 813-991.6102 • Fax: 813-991.6127

July 2020 Clubhouse Operations/Maintenance Updates:

- **Ordered replacement batteries for handicap lifts at both the lap pool and recreational pool.**
- **Received proposals for underground boring and electrical services relative to a new flagpole installation in front of the clubhouse.**
- **Received proposal for decorative landscaping to surround flagpole which would consist of a circular stone wall with crushed stones inside the wall. Proposal also included the installation of a 30 ft. flagpole.**
- **Had interior paint in the fitness center touched up in areas which were peeling away from the walls.**
- **Executed proposal for new holiday lights company to provide services this upcoming season.**
- **Replaced water pumps for both the lap pool and the recreational pool whose motors had burned out.**
- **Executed proposal to replace nine original landscaping lights at the front entrance to the community.**
- **Addressed two separate plumbing issues in the fitness center bathroom and in the pool bar area men's rest room. The first being a result of residents clogging the toilet with multi-fold towels, and the second being a urinal which broke down as a result of normal wear and tear over the years.**
- **Deputy Summary Report Attached.**

Items to Discuss:

- **Timetable for return to normalcy as it relates to events, parties, programs and pool/fitness center operations.**

Upcoming Events / Program Updates:

- **All events postponed until further notice due to COVID-19.**

OFF DUTY PATROL LOGS

July 2020

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: PSO

Report Sent To: Country Walk

Employee Reporting : Kempink

Date of Work : 7/1/2020

Event Number : 2020335451

Arrival Time : 1800

On arrival did you check in : yes

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 0

Were there any other types of violations, such as trespassing, written warnings :
no

Please document a detailed Narrative of events that took place during your detail:

I spoke to the club house employee upon my arrival. I canvassed the community for any suspicious activity as well as any egregious traffic violations with negative results during my shift.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Pasco Sheriff's Office
Report Sent To: Country Walk
Employee Reporting : Deputy B. Pack
Date of Work : 07/03/2020

Event Number : 2020338724
Arrival Time : 1700
On arrival did you check in : Reported to clubhouse.
Number of field interview reports: None
Number of parking tickets: One green tag warning citations.
Amount of time running radar: Not assigned.

Were there any other types of violations, such as trespassing, written warnings :
One Written Warning

Please document a detailed Narrative of events that took place during your detail:

Upon arrival, I responded to the main clubhouse within Country Walk. I held a static post briefly and observed a couple families playing in the pool, and some people inside the gym. The children playing in the pool were being monitored by multiple adults. There was also people at the tennis court. Nothing suspicious or "horseplay" was observed. While patrolling on Rolling Greene Drive, I observe a truck with an extended truckbed hanging off into the roadway. The truck bed was hanging off multiple feet into the roadway causing a roadway hazard. I issued a green tag parking citation for the violation. I did not observe any further egregious parking or traffic violations. I attempted to conceal myself by the speed limit signs. The highest speed limit I observed was 28 miles per hour. I continued to drive around the entirety of country walk. I observed many families playing in their yards and walking/jogging around the community. I did not observe any suspicious activity while patrolling. It should be noted, many residents were complimentary of my presence in the area. Some residents also stopped me to say how much they appreciate the Sheriff's Office and what we do. I checked the clubhouse prior to sunset/end of detail, where I did not observe anyone. Nothing further.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Country Walk CDD

Report Sent To: NA

Employee Reporting : M. Brewer

Date of Work : 7/6/20

Event Number : 2020343843

Arrival Time : 1800

On arrival did you check in : yes

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 0

Were there any other types of violations, such as trespassing, written warnings :
see below

Please document a detailed Narrative of events that took place during your detail:

Upon arrival, I arrived at the clubhouse and spoke to the on duty manger and inquired about issues in the community. I patrolled the community to include the guard house, dog-park, tennis courts, newly developed houses and ponds. I also conducted foot patrols of the pavilion, playground, basketball court, soccer field and pool area. I repeated these activities throughout my shift. I made contact with several subjects who were at the basketball courts after dusk and asked them to leave, which they did without incident. I was unable to issue parking citations during this shift due to the rain. I did not observe any suspicious activity during this shift.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: PSO

Report Sent To: Country Walk CDD

Employee Reporting : Detective W. Schotte

Date of Work : 07/09/2020

Event Number : 2020349270

Arrival Time : 1700

On arrival did you check in : Yes

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 0

Were there any other types of violations, such as trespassing, written warnings :
Verbal Warnings

Please document a detailed Narrative of events that took place during your detail:

patrolled/provided security throughout the community. numerous verbal warnings were given to residents who had their vehicle parked in the street. Traffic conditions were monitored and no speeding violations were observed. there were no trespassers at the park/courts/or pool after dark. there were no suspicious people, vehicles, or activity in the neighborhood.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Country Walk CDD

Report Sent To: Sean Craft

Employee Reporting : FTO D. Valverde

Date of Work : 07/12/2020

Event Number : 2020354251

Arrival Time : 1800 Hours

On arrival did you check in : yes.

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 4 Hours

Were there any other types of violations, such as trespassing, written warnings :
none.

Please document a detailed Narrative of events that took place during your detail:

On 07/12/2020 at 1800 hours, I responded to Country Walk Neighborhood located at 30400 Country Walk Blvd, in Wesley Chapel, Florida 33545. Upon arrival, I went to check in at the front office, but found the door was locked. I then conducted security checks and traffic control throughout the neighborhood. I observed no notable violations while on scene. I concluded my shift at 2200 hours. I took no further action at this time.
DV4897 07/12/2020

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Country Walk

Report Sent To: Country Walk

Employee Reporting : Shane Hughes

Date of Work : 07/16/20

Event Number : 2020359975

Arrival Time : 1900

On arrival did you check in : Yes

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 0

Were there any other types of violations, such as trespassing, written warnings :
0

Please document a detailed Narrative of events that took place during your detail:

I spoke with Angela who advised of the issues in the community. I patrolled the community and provided a visible presence. There was a consistent rain during the detail which limited the pedestrian traffic. I monitored the patrol radio and did not hear any calls for service being dispatched to the community. There were no major incidents during my tour of duty.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office
Telephone: 727-844-7795
E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Country Walk
Report Sent To: Regina
Employee Reporting : Josh Ryle
Date of Work : 7/18/2020

Event Number : 2020365167
Arrival Time : 1900
On arrival did you check in : Yes
Number of field interview reports: 0
Number of parking tickets: 0
Amount of time running radar: 1

Were there any other types of violations, such as trespassing, written warnings :
Parking Warnings

Please document a detailed Narrative of events that took place during your detail:

Conducted routine patrols of clubhouse and amenities after closing. Monitored Country Point Blvd for traffic violators. Monitored street parking, issued warnings to subjects with no prior parking infractions. Checked on lakes for subjects fishing. No further incidents to report.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office
Pasco County Sheriff Office
Telephone: 727-844-7795
E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: PSO

Report Sent To: Country Walk CDD

Employee Reporting : Detective W. Schotte

Date of Work : 07/21/2020

Event Number : 2020370212

Arrival Time : 1700

On arrival did you check in : Yes

Number of field interview reports: 0

Number of parking tickets: 0

Amount of time running radar: 0

Were there any other types of violations, such as trespassing, written warnings :
Verbal Warnings

Please document a detailed Narrative of events that took place during your detail:

patrolled/provided security throughout the community. verbal warnings were given to numerous residents who had vehicles parked in the street. traffic conditions were monitored and no speeding violations were observed. there were no suspicious people, vehicles, or activity in the community. there were no trespassers at the parks, courts, or pool after dark. there were no reports or observations of criminal activity in the neighborhood.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Country walk
Report Sent To: Country walk
Employee Reporting : K. Pedersen
Date of Work : 7/24/2020

Event Number : 2020375537
Arrival Time : 1800
On arrival did you check in : Yes
Number of field interview reports: 0
Number of parking tickets: 49
Amount of time running radar: 0

Were there any other types of violations, such as trespassing, written warnings :
0

Please document a detailed Narrative of events that took place during your detail:

I was requested to patrol the community and address parking violations. I was not made aware of any issues during my detail.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Country Walk CDD
Report Sent To: Sean Craft
Employee Reporting : Michael Rapp
Date of Work : 07/27/2020

Event Number : 2020380349
Arrival Time : 1700
On arrival did you check in : Yes, at clubhouse
Number of field interview reports: 0
Number of parking tickets: 1 warning on Rolling Greene
Amount of time running radar: 2.5 hours

Were there any other types of violations, such as trespassing, written warnings :
1 traffic citation, 2 traffic warnings

Please document a detailed Narrative of events that took place during your detail:

Upon arrival, I checked in with clubhouse staff. I was advised the primary concern was speeding on Country Point Blvd. To that end, I dedicated much of the detail to speed enforcement. I issued 2 warnings and 1 citation. The highest speed was 45. I~d say 4/5 were doing 35mph or less. I was made aware of a possible disturbance at the dog park, but when I got there everyone seemed fine. When it rained, I would patrol the neighborhoods and clubhouse. I noted a few illegally parked cars, but they would come and go. There was a large Chevy truck parked near 4951 Rolling Greene. They have converted their garage so no cars can park there, and have an adult non-family member living with them. I explained that the truck had to be off the road or it would be cited. They said they would park in their yard. The house is for sale and they said they would vacate as soon as possible. No other problems reported or observed.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Hello Sean Craft ,

You are receiving this notification because you have been identified as the Contact to receive the Activity Report Notification being submitted.

The following are the responses reported by the employee noted having worked your service request on the date noted.

Employer: Countrywalk neighborhood
Report Sent To: Sean Craft
Employee Reporting : Calvin
Date of Work : 07-30-2020

Event Number : 2020385867
Arrival Time : 1745
On arrival did you check in : yes, at clubhouse
Number of field interview reports: 0
Number of parking tickets: 0
Amount of time running radar: 0

Were there any other types of violations, such as trespassing, written warnings :
verbal warnings, parking

Please document a detailed Narrative of events that took place during your detail:

I arrived to detail at 5:45 pm. I went to the clubhouse and made contact with worker, Calvin. He was outside the pool area checking ppl in. Calvin did not have much to report to me other than watch for parking and traffic violaters. I patrolled the entire community several times over the 4 hours. I did not see any blatent traffic violaters. I did tell one tenant to move their parked vehicle just as they were parking by the roadway. I also patrolled the clubhouse / pool area around 9:30pm after it closed. I noticed one person and he was leaving the parking lot. No suspicious persons or incidents. After a quiet 4 hours, I concluded at 10pm.

Should you have any questions please contact us.

Sincerely

PCSO Secondary Employment Office

Pasco County Sheriff Office

Telephone: 727-844-7795

E-mail: PascoCountySheriffsOffice@ServiceRequests.us

Tab 12

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT

The special meeting of the Board of Supervisors of the Country Walk Community Development District was held on **Thursday, July 9, 2020 at 9:32 a.m.** and was conducted by telephonic or video conferencing communications media technology pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020, and March 20, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Nina Siegel	Board Supervisor, Chairman
Steve Hyde	Board Supervisor, Vice Chairman
George O'Connor	Board Supervisor, Assistant Secretary
Margo Rae Moulton	Board Supervisor, Assistant Secretary
Luanne Dennis	Board Supervisor, Assistant Secretary

Also present were:

Matthew Huber	District Manager, Rizzetta & Company, Inc.
Gerry Fezzuoglio	District Engineer, AECOM
Sean Craft	Clubhouse Manager
Kristen Schalter	District Counsel, Straley & Robin
Bryan Schaub	Field Services, Rizzetta & Company, Inc.
Adam Rhum	Greenview

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order, performed roll call and confirmed a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

No audience comments presented at this time.

THIRD ORDER OF BUSINESS

Consideration of Resolution 2020-01, Adopting a Sidewalk Maintenance Policy

A brief discussion ensued regarding the Sidewalk Maintenance Policy. Ms. Schalter updated the Board on the policy and said that the intent is to only repair the CDD sidewalks with issues. Mr. Fezzuoglio presented and reviewed the sidewalk map with the Board. Ms. Siegel suggested having

a legend on the map and wants all areas to be maintained going forward.

The Board decided to table this item until the next CDD meeting being to be held on August 13, 2020 at 9:30 a.m.

FOURTH ORDER OF BUSINESS

Consideration of Poly Lift USA Sidewalk Proposal

The Board decided to table this item until the next CDD meeting being to be held on August 13, 2020 at 9:30 a.m.

FIFTH ORDER OF BUSINESS

Consideration of Steadfast Environmental Proposal

The Board decided to table this item until the next CDD meeting being to be held on August 13, 2020 at 9:30 a.m.

SIXTH ORDER OF BUSINESS

Marquee Sign Discussion

After a lengthy discussion regarding placement of the new marquee sign, the Board set forth a motion to place it where the current marquee sign is, abandoning the location that was previously agreed upon.

On a Motion by Mr. O'Connor, seconded by Mr. Hyde, with all in favor, the Board of Supervisors approved the placement of the new marquee sign, which will be placed in the same location as the current sign, abandoning the previously agreed on location, for Country Walk Community Development District.

SEVETH ORDER OF BUSINESS

Consideration of Stellar Electric Proposal

On a Motion by Ms. Moulton, seconded by Mr. O'Connor, with all in favor, the Board of Supervisors approved the Stellar Electric Proposal for the Entrance Lights (\$1,287.72), for Country Walk Community Development District.

EIGHTH ORDER OF BUSINESS

Staff Reports

District Engineer

Mr. Fezzuoglio gave the Board an update on the CDD sidewalk repairs, the pond inspection report, the pond repair report, and the landscape inspection report. He also mentioned that there was a proposal received from Uplift Sidewalks that was almost \$4,000 less than the other proposals. The Board will discuss all proposals at the next Board meeting in August.

A discussion ensued regarding the June Landscape Inspection Report. Ms. Siegel mentioned that she would like to see a map with the location of the natural beds that are not detailed in the report. It was noted that Picture #45 has a French drain in that area and the Board asked that Mr. Schaub check on this for damages and include them in the July Inspection. Ms. Moulton pointed

out that the landscaping on Olympic Club Way was not edged, and the Board asked that Adam from Greenview provide a weekly updated on items that were completed.

Clubhouse Manager

WALK ON ITEM - SEE PROPOSALS ATTACHED

Discussion of Proposals for Holiday Lights

The Board of directors received a proposal from Giella Designs for the hanging of Holiday Lights this year. With a proposal of \$12,400 and an additional \$2,600 for spiral wrapped lighting, the Board of directors agreed and approved Giella Designs' Proposal in the amount of \$15,000.

On a Motion by Mr. Hyde, seconded by MS. Dennis, with all in favor, the Board of Supervisors approved the Giella Designs Proposal for the Hanging of Holiday Lights (\$15,000), for Country Walk Community Development District.

Mr. Craft led a brief discussion regarding Phase 3 of Re-Opening. The Board agreed that no changes will be made at this time. He also informed the Board that Milo Fence provided a new price for the soccer fence repair. No further action was taken at this time.

District Counsel

Ms. Schalter spoke about Governor DeSantis' executive order to extend in person meetings until August 1, 2020. She also informed the Board that today would be her last day as District Counsel as she is leaving the firm and that Vivek will now be their Counsel.

District Manager

Mr. Huber announced that the next regular meeting will be held on August 13, 2020 at 9:30 a.m. for final budget.

NINTH ORDER OF BUSINESS

Consideration of Minutes of Supervisors Meeting held on June 11, 2020

On a Motion by Ms. Siegel, seconded by Ms. Dennis, with all in favor, the Board of Supervisors approved the Minutes of Supervisors Meeting held on June 11, 2020, for Country Walk Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Operations and Maintenance Expenditures for May 2020

On a Motion by Ms. Moulton, seconded by Ms. Dennis, with all in favor, the Board of Supervisors approved the Operations and Maintenance Expenditures for May 2020 (\$61,047.78) for Country Walk Community Development District.

ELEVENTH ORDER OF BUSINESS

Supervisors Request

Ms. Moulton expressed her gratitude for Mr. Huber and his efforts to get the Board all the materials for their meetings.

TWELVETH ORDER OF BUSINESS

Adjournment

Mr. Huber stated that if there were no further business items to come before the Board, then a motion to adjourn was in order.

On a Motion by Ms. Moulton, seconded by Mr. Hyde, with all in favor the Board of Supervisors adjourned the meeting at 12:48 p.m. for Country Walk Community Development District.

Secretary/Assistant Secretary

Chairman/Vice Chairman



Proposal

Date 7/3/2020 Proposal # 2033

Service Location:

Country Walk

30400 Country Pointe Blvd

Wesley Chapel, FL 33543

Billing Address:

Country Walk CDD

c/o Sean Craft, Clubhouse & Amenities Manager

30400 Country Pointe Blvd.

Wesley Chapel, FL 33543

Description

Main Entrance - Meadow Pointe Blvd:

Install Lit Garland Swag w/Bows on Double Sided Monument Sign

Install Spiral Trunk Lighting to Two (2) Pigmy Date Palms

Install C9 Lighting to Two (2) Bridge Railings (Entry & Exit)

Install Warm White Mini Lights to Two (2) Ligustrum Canopies in Center Median

Install Spiral Palm Tree Lighting to Two (2) Palm Trees in Center Median (Green Collars)

Install Spiral Palm Tree Lighting to Three (3) Palm Trees in Center Median

Main Entrance Tower:

Install C9 Rooftop Lighting Along Tower Roofline

Install One (1) 6ft Lit Wreath w/Bow to Center of Tower

Install Warm White Mini Lights to Bush Clusters (Pond Side)

Guard Structure:

Install C9 Rooftop Lighting Along Roofline

Install One (1) 4ft Lit Wreath to Center Peak

Amenity Center - Country Pointe Blvd:

Install C9 Rooftop Lighting to Front Lower Roofline

Install Warm White Spiral Palm Tree Lighting to Four (4) Palm Trees

Install One (1) 5ft Lit Wreath w/Bow to Center Roofline Peak

Install Two (2) 4ft Lit Wreaths w/Bows Between Windows

New Customer Discount

-\$1,928

Total \$12,600

Additional Option:

Add Spiral Palm Tree Lighting to Eight (8) Palm Trees at Main Entrance

Add \$2,400

INITIAL

Preliminary lighting install will begin October 1st, followed by the greenery beginning November 1st. All décor and lighting will be installed and illuminated by the weekend following the Thanksgiving holiday. All décor will be removed by January 15th.

Price includes weekly maintenance check on all décor and lighting. Any lighting repairs will be made within 48 hours of report.

50% Deposit Due Upon Contract Approval - Final Payment Due December 1, 2020

Thank you for trusting Giella Designs to provide exceptional holiday décor for your community, we appreciate the opportunity!

Please sign to accept proposal _____ Print Name _____ Date _____

& Terms and Conditions

Giella Designs, LLC - 4722 111th Ter E - Parrish, FL 34219

941.376.9903 - julianne@gielladesigns.com - www.gielladesigns.com



2020 HOLIDAY SEASON – CONTRACT TERMS & CONDITIONS

1. 50% Deposit, signed Proposal, and signed Contract Terms & Conditions must be received within 30 days of **"Date of Proposal"** for guaranteed installation and illumination by December 1, 2020.
2. Giella Designs, LLC shall not begin preparation/installation until signed Proposal, signed Contract Terms & Conditions and 50% initial deposit is received.
3. With sensitivity to preordering and preparing materials for your community, Deposits are non-refundable.
4. Customer acknowledges that final 50% of the proposal total is due by December 1, 2020. A late fee of \$500 will be charged for final payments not received by December 15, 2020. If final payment is not received by December 20, 2020, Giella Designs, LLC, at its discretion, will remove the display.
5. All lighting and decorative material is owned by Giella Designs, LLC. Material should not be touched or moved at any time, unless instructed by Giella Designs, LLC. Giella Designs, LLC is not responsible for injuries related to the tampering of materials. Giella Designs, LLC is not responsible for any electrical issues. If a GFI Trips, we will come out to reset it twice as a courtesy. If it continues to trip, the client will be responsible for resetting it.
6. Preliminary drawings of décor placement are examples of what the final design may look like. Final placement of décor can/will change based on electricity availability and/or the condition of the installation surface.
7. Customer shall ensure that proper communication is in place with landscaping company and other vendors regarding the holiday décor. It is important that vendors are mindful of the material and to use caution when trimming/maintaining areas around it.
8. Customer will be held responsible for any material lost as a result of theft or vandalism, at cost.
9. If installation hardware is not already present, Giella Designs, LLC will need to install hardware to the installation surface as needed to effectively install the greenery/lighting. We will only install hardware where needed, and will do our best to install as few as possible. We recommend that the CDD/HOA/Property Owners allow the hardware to remain in place to be used again the following year. This will prevent from having to install new hardware each year, keeping the disturbance to the installation surface to a minimum. Most CDD/HOA/Property Owners paint hardware to match the surface paint color to lessen the visibly off-season.
10. Giella Designs, LLC will conduct weekly maintenance inspections on all décor, to ensure that all material is aesthetically pleasing throughout the rental period. In the event of high winds/storms or a lighting outage, please contact us immediately if the décor is out of place, and we will make necessary adjustments within 48 hours.
11. Giella Designs, LLC has permission to publish pictures taken of the community after installation is complete for the purpose of advertising and marketing.

Thank you for choosing Giella Designs, LLC to provide the Holiday Décor for your Community! We look forward to working with you this season, and many more seasons to come!

Signature
Title

Print Name
Date

Main Entrance –
Meadow Pointe Blvd:

Install Lit Garland Swag
w/Bows on Double Sided
Monument Sign



Install Spiral Trunk
Lighting to Two (2)
Pigmy Date Palms



Install Warm White Mini Lights to
Two (2) Ligustrum Canopies in
Center Median

Install C9 Lighting to Two (2)
Bridge Railings (Entry & Exit)



Install Spiral Palm Tree
: Lighting to Two (2) Palm
Trees in Center Median
(Green Collars)



Install Spiral Palm
Tree Lighting to
Three (3) Palm
Trees in Center
Median

Main Entrance Tower:

Install C9 Rooftop Lighting
Along Tower Roofline



Install Warm White Mini
Lights to Bush Clusters
(Pond Side)

Install One (1) 6ft Lit
Mega Wreath w/Bow to
Center of Tower

Guard Structure:

Install C9 Rooftop Lighting Along
Roofline



Install One (1) 4ft Lit Wreath to
Center Peak

Amenity Center -
Country Pointe Blvd:

Install Warm White Spiral Palm
Tree Lighting to Four (4) Palm
Trees

Install One (1)
5ft Lit Wreath
w/Bow to
Center
Roofline Peak



Install Two (2) 4ft Lit Wreaths
w/Bows Between Windows



GIELLA DESIGNS, LLC.
— HOLIDAY DECORATING SERVICES —

Install C9 Rooftop Lighting to Front
Lower Roofline



Additional Options:



Add Spiral Palm Tree
Lighting to Eight (8) Palm
Trees at Main Entrance

Tab 13

COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

Operation and Maintenance Expenditures June 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2020 through June 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$88,273.56**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Country Walk Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2020 Through June 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
AECOM Technical Services, Inc.	007673	2000365589	Engineering Services Project #60530675 05/20	\$ 988.00
Aquarius Water Refining, Inc.	007661	159607	Commercial Triplex Aris System Rental 06/20	\$ 395.00
Carl Hankins, Inc.	007662	3400	Underground Boring Project 05/20	\$ 1,329.00
Clean Sweep Supply Co., Inc.	007663	00209361	Janitorial Supplies 05/20	\$ 314.66
DCSI, Inc.	007685	27224	Repairs - Playground Camera 06/20	\$ 105.00
E&L Construction Group, Inc.	007659	19256-0-6	Interior Gym Renovation 03/20	\$ 11,393.50
E&L Construction Group, Inc.	007650	19256-0-7	Interior Gym Renovation 04/20	\$ 413.00
Florida Department of Health in Pasco County	007668	51 60 00646 06/20	Permit 51-60-00646 - Lap Pool 06/20	\$ 280.00
Florida Department of Health in Pasco County	007668	51 60 00647 06/20	Permit 51-60-00647 Main Pool 06/20	\$ 280.00
Funez Drywall And Painting LLC	007675	015	Maintenance and Repairs Monument Repainting 06/20	\$ 700.00
GB Collins Engineering, P.A.	007686	6988	Site Visit Pool Inspection & Report 06/20	\$ 950.00

Country Walk Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2020 Through June 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
George O'Connor	007667	GO052120	Board of Supervisor Meeting 05/21/20	\$ 200.00
George O'Connor	007678	GO061120	Board of Supervisor Meeting 06/11/20	\$ 200.00
Greenview Landscaping Inc.	007651	5CWCLOCK20	Irrigation Repairs 05/20	\$ 650.00
Greenview Landscaping Inc.	007687	6CWALK20	Grounds Maintenance 06/20	\$ 13,000.00
Greenview Landscaping Inc.	007687	6CWFER20	Fertilized Bermuda & St. Augustine Grass 06/20	\$ 1,500.00
Insect IQ Inc.	007688	28361	Pest Treatment - Water Bugs Around Pool Area 06/20	\$ 150.00
Insect IQ Inc.	007688	28372	Pest Management & Treatment 06/20	\$ 150.00
Jerry Richardson	007689	1372	Wildlife Removal Service 06/20	\$ 1,300.00
Luanne Dennis	007664	LD052120	Board of Supervisor Meeting 05/21/20	\$ 200.00
Luanne Dennis	007674	LD061120	Board of Supervisor Meeting 06/11/20	\$ 200.00
Margo Rae Moulton	007666	MM052120	Board of Supervisor Meeting 05/21/20	\$ 200.00

Country Walk Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2020 Through June 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Margo Rae Moulton	007677	MM061120	Board of Supervisor Meeting 06/11/20	\$ 200.00
Nina J Siegel	007671	NS052120	Board of Supervisor Meeting 05/21/20	\$ 200.00
Nina J Siegel	007681	NS061120	Board of Supervisor Meeting 06/11/20	\$ 200.00
Poop 911 Tampa	007669	3412939	Weekly Dog Park Waste Removal 05/20	\$ 232.70
Protection 1 / ADT	007672	133879486	Additional Equipment Plus Labor/Installation Gym Project 04/20	\$ 560.30
Protection 1 / ADT	007660	134443294	Additional Equipment Plus Labor/Installation Gym Project 05/20	\$ 1,270.07
Protection 1 / ADT	007660	134443314	Additional Equipment Plus Labor/Installation Gym Project 05/20	\$ 1,193.85
Rizzetta & Company, Inc.	007652	INV0000050174	District Management Fees 06/20	\$ 6,380.41
Rizzetta Amenity Services, Inc.	007679	INV00000000007465	Amenity Management Services 05/20	\$ 7,555.07
Rizzetta Amenity Services, Inc.	007670	INV00000000007559	Amenity Management Services 05/20	\$ 6,198.85
Rizzetta Amenity Services, Inc.	007679	INV00000000007590	Out of Pocket Expenses 05/20	\$ 86.21

Country Walk Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2020 Through June 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta Amenity Services, Inc.	007679	INV00000000007620	Amenity Management Services 06/20	\$ 8,057.47
Rizzetta Technology Services	007653	INV0000005919	Email & Website Hosting Services 06/20	\$ 175.00
Security Lock Systems of Tampa, Inc	007680	1471	Maintenance/Monitoring 06/20	\$ 324.21
Spectrum Business	007684	0034122118-01 06/20	30400 Country Point Blvd TV - 06/20	\$ 8.09
Spectrum Business	007684	048209801061320	30400 Country Point Blvd TV - 06/20	\$ 327.86
Stephen Hyde	007665	SH052120	Board of Supervisor Meeting 05/21/20	\$ 200.00
Stephen Hyde	007676	SH061120	Board of Supervisor Meeting 06/11/20	\$ 200.00
Straley Robin Vericker	007655	18333	Legal Services Account #001033 05/20	\$ 2,357.00
Straley Robin Vericker	007690	18458	Legal Services Account #001033 06/20	\$ 3,650.00
Suncoast Pool Service	007691	6287	Monthly Pool Maintenance 06/20	\$ 900.00
Times Publishing Company	007654	0000082665 05/20/20	Account 113773 Legal Advertising 05/20	\$ 78.40

Country Walk Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2020 Through June 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Times Publishing Company	007682	0000087592 06/07/20	Account 113773 Legal Advertising 06/20	\$ 249.00
United Building Maintenance, Inc.	007656	325	Cleaning Services 06/20	\$ 600.00
Vincent's Palms and Landscaping	007657	2347	Tree Relocation Project - Transplant Palms 05/20	\$ 3,900.00
Waste Management Inc. of Florida	007658	0536361-1568-4	Waste Disposal Services 06/20	\$ 62.00
Withlacoochee River Electric Cooperative, Inc	007683	10270434 05/20	Summary Billing 05/20	<u>\$ 8,208.91</u>
Report Total				<u>\$ 88,273.56</u>